

CareerSource Tampa Bay Minutes of Ad Hoc Workforce Selection Committee Meeting

Date: December 14, 2020
Location: Zoom Meeting

Call to Order

Chair Don Noble called the meeting to order at 2:00 p.m. There was a quorum present with the following Ad Hoc Workforce Selection Committee members participating:

Board Members in attendance

Sean Butler, Lindsey Kimball, and Don Noble

Board members not in attendance

None.

Staff Present

John Flanagan, Sheila Doyle, Anna Munro, Melissa Carroll, and Tammy Stahlgren.

BOCC Liaison/Représentative

Ken Jones.

Others

Mike Lawrence – CWA
Roy Vanderford – CWA
Sharron Parry – CWA

The items are listed in the order of discussion.

- ▶ **Indicates Committee Action**
- **Indicates Action Needed**

Pledge of Allegiance

The Pledge of Allegiance was led by Don Noble

Public Comments

There were none.

▶ Action Item 1 - Approval of Minutes:

December 1, 2020 Ad Hoc Workforce Performance Committee Meeting Minutes

- A motion to approve the minutes of the December 1, 2020 Ad Hoc Workforce Performance Committee Meeting Minutes.
 - Motioned: Sean Butler
 - Seconded: Lindsey Kimball
- The motioned passed unanimously.

▶ Action Item 2 – Respondent’s Scoring and Selection for Presentation

- A motion to approve the rankings as discussed and invite the top 3 respondents from AD/DW and Business Services and invite the top 2 respondents from OSO & Career Services.
 - Motioned: Sean Butler
 - Seconded: Lindsey Kimball
- The motioned passed unanimously.

Action Item 3 – Presentation Date(s) and Time(s)

- A motion to approve meeting on January 8, 2020 from 12:00pm-5:00pm for the presentations of the selected respondents and 5:00pm-6:00pm for scoring and final selection of respondent(s).
 - Motioned: Don Noble
 - Seconded: Sean Butler
- The motioned passed unanimously.

Action Item 4 – Presentation Topics

- A motion to approve the Presentation Topics as listed.
The committee had the following requests:
 - 1) Supply the respondents with the same PowerPoint format
 - 2) Add: How have Respondents handled COVID-19 & return to work and how they would work with CSTB If COVID continues
 - 3) The committee requested to have the PowerPoint presentation prior to the meeting.
 - Motioned: Don Noble
 - Seconded: Sean Butler
- The motioned passed unanimously.

Point of Clarification: We can add the additional questions/clarification by respondent, but your scoring has to be on the presentation topics only, so we are consistent.

The next meeting is scheduled for January 8, 2021.

The meeting was adjourned at 2:31 p.m.

Minutes submitted by Melissa Carroll, Program Coordinator.