

## CareerSource Tampa Bay One-Stop Committee Minutes

Date: May 20, 2020  
Location: ZOOM Meeting

### Call to Order

Chair Tom Aderhold called the meeting to order at 9:02 a.m. There was a quorum present with the following One-Stop Committee members participating.

### Committee Members in Attendance

Tom Aderhold, Leerone Benjamin, Ryan Buckthorpe, Richard Cranker, Marcella Blanchett (representative for Mireya Hernandez), John Howell and Paul Orvosh.

### Committee Members Not in Attendance

Stephanie Brown-Gilmore and Elizabeth Gutierrez.

### Staff

John Flanagan, Juditte Dorcy, Jody Toner, Anna Munro, Christina Witt, Dan Schneckenburger, Chad Kunerth, Jennifer Wilson, Melissa Carroll and Tammy Stahlgren.

### BOCC Liaison

Kenneth Jones

### Others in attendance

Dan McGrew. One Stop Operator Dynamic Workforce Solutions

### Public Comments

There were none.

The agenda items are listed in the order of discussion.

▶ Indicates Committee Action

□ Indicates Action Needed

### Action Items

#### ▶ Action Item #1 Approval of Minutes - February 19, 2020 One Stop Committee Meeting

- A motion to approve the minutes of the February 19, 2020 One Stop Committee meeting minutes was made by:
  - Motioned: Paul Orvosh
  - Seconded: Dr. Ginger Clark
- The motion passed unanimously.

#### ▶ Action Item #2 PY 20-21 Workforce Performance Strategic Goals

Juditte Dorcy reviewed goals for the newly formed Workforce Performance Committee.

There was a brief discussion on how we are going to be measuring the goals and what metrics will be used.

- The state has established measures for attaining specific goals.
- There will be goals that we set within each department based on budget and based on objectives coming with additional initiatives.

- KPI indicators – recommendation was discussed to enhance the existing dashboard so they would be very easy to understand. We agreed to establish percent of goal achievement into the metrics where appropriate.
- A motion to approve PY 20-21 Workforce Performance Strategic Goals.
  - Motioned: Dr. Ginger Clark
  - Seconded: Paul Orvosh

The motion passed unanimously.

### **Discussion about Space Florida occurred**

Tom Aderhold attended via zoom a meeting being held in south Florida promoting the state's resources available to support the new military command center. What really resonates with CSTB, HCC and any other of our college or university platforms was that they really made a big deal about generating a talent pipeline and having money to pump into training facilities and that could include local workforce boards. There was a gentleman down there that oversees everything that is academically related to developing work skills. Additionally, Space Florida has huge sums of money, about \$358 million in their piggy bank right now. They're looking for places to put it, so this is a clarion call for everybody right now and we need to put together a think tank to determine how we can provide programmatic support to Space Florida for their targeted industries. We have five or six target industries here, one is manufacturing, and there's a huge need for research and development as it relates to manufacturing.

They didn't mention workforce boards specifically, but they do talk about working with the education community to provide some of the training that will help increase knowledge, skills, and abilities. One way we could tackle this is through our manufacturing alliance. That that is kind of coordinated right now by the county, but maybe they will pass that responsibility off to us going forward. We're working with the county on that transition now, but this is certainly something that we could make a top priority of the manufacturing alliance, to try to access those funds locally.

Space Florida facilitated a Tampa based informational program on April 8, which was much smaller in scope, they had about 90 people. On the meeting yesterday, the South Florida Defense Alliance had probably 300 people, but they started with the Tampa one just to see if we could do a virtual platform on this. So, we worked with them, and we got a lot of folks invited, mainly defense contractors, some manufacturers. Royce Weapon participated, and also participated in yesterday's south Florida meeting as well. What Dan Schneckenburger can certainly do is introduce Dr. Clark and HCC to the folks that he knows in the Space Force consulting group, to further understand the local role of education, particularly in Tampa. They're very interested in stakeholders that are interested in future Space Force missions coming down the pike all across all across the state

Dr. Clark can share that contact information with their Dean of Engineering, they always try to get out in front of these initiatives and anticipate future needs.

There is a lot of interesting work that will come out of this new military division, and Florida as well poised to take advantage of it. The educational platform that was unveiled yesterday in South Florida is very impressive, but we too have a lot of things to offer that they talked about, for example our cybersecurity, and advanced manufacturing. There is a significant amount of money to be dispersed at some point, and we're still in a very good position to take advantage of this.

### **Information Items**

Information Item # 1 2019-2020 One-Stop Strategic Goals update given by Juditte Dorcy

*(Refer to Page 9-15 of the May 20, 2020 One-Stop Committee Agenda Packet)*

This report covers program year 2019-20, 3rd quarter. Juditte Dorcy covered some highlights. The centers were just opened at 25% capacity and we served roughly 100 customers. We did open a contact center and expanded the hours so we could still provide services virtually. The majority of calls were related to unemployment issues and RA pin resets.

We are offering virtual orientations to Veterans as well as virtual Employability Workshops.

Employer Survey Results are conducted on a monthly basis. We received 32 respondents averaging a 75% overall level of effectiveness in meeting employer needs.

Information Item # 2 One Stop Operator update given by Dan McGrew  
*(Refer to Page 16 of the May 20, 2020 One-Stop Committee Agenda Packet)*

Partner Portal and Agency Connect Forum received 52 connections in the period covering February, March, and April, with a total of 3 partners utilizing the tool. We added 3 additional partners since the last meeting which are: Hearts over Habits, Hillsborough Community College, and Enterprising Latina's.

The last partner meeting was held on April 1, 2020, with 33 attendees from 23 partner agencies. Our next meeting was scheduled for June 17, 2020 via GoToMeeting.

Virtual workshops were made available to the Tampa community in April and May. 40 individuals attended in April with a total of 110 attendees recorded.

Information Item # 3 – PowerPoint Presentation update given by Jody Toner  
*(Refer to page 17-53 of the May 20, 2020 Workforce Solutions Committee Agenda Packet)*

The COVID – 19 has impacted the local economy, our business community, and our vital industries such as agriculture, tourism, and hospitality. Jody Toner revised STW and National Unemployment trends and highlighted some of our newest recruitment materials, programs, and services. These resources can be found on our website, featured in our CSTB COVID – 19 Toolkit, and they were shared with training providers, partners and key stakeholders.

Information Item # 4 Performance Dashboard update given by Chad Kunerth  
*(Refer to Page 54 of the May 20, 2020 One-Stop Committee Agenda Packet)*

Chad Kunerth, Director of MIS & Data Services pointed out a couple of changes to the CSTB Performance Dashboard. One change can be found in the greenish box, the "year to date served". We made a change that's now showing "YTD served" previously showed "active". We made the change because we wanted to give an accurate reflection of what we've done for the whole year.

We have 1,244 active cases in WIOA. That is an increase of 29% from February 19, 2020. New Employers Served goal is 750, we currently stand at 785 and have achieved this goal. The Self assisted number was 8376 in February 2020 and now it is 12,705, that is a 162% increase. There were not a lot of changes in the wages. We have a total of 579 participants that have exited the program with employment and 68 exited without employment. That is a 54% increase for entering into employment.

No discussion occurred.

Information Item # 5 Internal Performance Dashboard update given by Chad Kunerth  
*(Refer to Page 55 of the May 20, 2020 One-Stop Committee Agenda Packet)*

Average days to employment went up 15% from February 2020 and we expect those numbers to continue to increase. We also saw an increase in WP and SNAP served. The Youth chart is a snapshot of the youth program. It is broken into three categories. Occupational Skills Training (OST), Adult Education and Work Experience.

No discussion occurred.

Information Item # 6 DEO Programmatic Monitoring update given by Chad Kunerth  
*(Refer to Page 57 of the May 20, 2020 One-Stop Committee Agenda Packet)*

Department of Economic Opportunity (DEO) staff conducted programmatic monitoring review from 5/4/2020 to 5/14/2020.

Each Program Year, DEO conducts a programmatic quality assurance review of Career Source Tampa Bay's workforce services programs. Programs included in this review are Welfare Transition (WT), Supplemental Nutrition Assistance Program (SNAP), Trade Adjustment Act (TAA), Workforce Innovation and Opportunity Act (WIOA), Wagner-Peyser (WP), Migrant and Seasonal Farmworkers (MSFW) and any Special Projects that were operational during the review period. The review period for this DEO monitoring is January 1<sup>st</sup>, 2019 through December 31<sup>st</sup>, 2019.

Concluding the monitoring visit, DEO will provide an overview of any findings and other non-compliant issues that should be addressed by CSTB. A formal monitoring report is normally received within a 15-day period following the visit.

No Discussion occurred.

Information Item # 7 WIOA Primary Indicators update given by Chad Kunerth  
*(Refer to Page 58 of the May 20, 2020 One-Stop Committee Agenda Packet)*

This report covers the 3<sup>rd</sup> quarter PY 19-20. We met 2 goals and the other 12 measures we exceeded the established goals. This was expected with the current situation of COVID-19. We will continue to monitor the numbers closely but do expect them to go up.

No discussion occurred.

Information Item # 8 THA Agreement for JPI update given by Juditte Dorcy  
*(Refer to Page 60 of the May 20, 2020 One-Stop Committee Agenda Packet)*

THA, as the lead agency, has been awarded funding from Housing and Urban Development (HUD) for a period of performance April 1, 2017 to March 31, 2021 to support job development, training, employment, supportive services, income incentives, and community support for residents of the Robles Park Village development. Under this initiative, THA seeks a partnership with CareerSource Tampa Bay (CSTB) to deliver employment-related services to unemployed and underemployed residents.

On May 4<sup>th</sup>, the Executive Committee recommended approval to enter into a four-year agreement with THA to provide partnership services under the Robles Park Village Jobs Plus Initiative.

THA plans to accomplish the following goals by March 31, 2021:

- 75% of enrolled Jobs Plus Participants will be employed.
- 70% of employed Jobs Plus Participants will retain employment for, a minimum one year.
- 65% of Jobs Plus participants employed for one year will increase income at a rate of \$1,200 per year.

They are at 69% of Total Participants Assessed, 55% Total Participants Enrolled in Employ Florida, and 58% of Total participants placed into Unsubsidized Employment.

No Discussion occurred.

Information Item # 9 Summer Job Connection update given by Jennifer Wilson  
*(Refer to Page 61 of the May 20, 2020 One-Stop Committee Agenda Packet)*

We have pivoted our program offering a hybrid option for the summer – Career Exploration & Fall Paid Work Experience Cohort. The four-week blended model will begin June 15<sup>th</sup> and run through July 10<sup>th</sup>. The fall internship dates are October – November. The Fall Cohort will look very similar to last year's 2019 Summer Job Connection initiative.

Information Item # 10 WIOA Youth Program update given by Christina Witt  
*(Refer to Page 62 of the May 20, 2020 One-Stop Committee Agenda Packet)*

Christina Witt, Programs Director provided an update on performance during the 3rd Quarter. We planned to serve 1,089, we've served 571 youth, we're at 52.43% of our goal for the quarter. We have several youth still in training, so we are looking for our numbers to go up when we close out the cases.

#### **Board Members Comments**

None

#### **Future Business**

John Flanagan introduced our Youth Director Fadhail Ibraheem. She comes to us with a lot of experience and we are excited to have her on board.

The One's stop Committee sunsets at the end of this PY on June 30<sup>th</sup> and merges into the newly formed Workforce Performance Committee as of July 1, 2020

#### **Adjournment**

The meeting was adjourned at 10:31 a.m.

Minutes prepared by Tammy Stahlgren, Administrative Services Coordinator.