

**CareerSource Tampa Bay
Minutes of Meeting of the Special Board of Directors**

Date: May 28, 2020
Location: ZOOM Meeting

Call to Order

Chair Sean Butler called the meeting to order at 12:32 p.m. There was a quorum present with the following Board Members participating.

Board Members in attendance via zoom

Tom Aderhold, Leerone Benjamin, Scott Brooks, Stephanie Brown-Gilmore, Sean Butler, Michelle Calhoun, Dr. Ginger Clark, Andrea Cichon, Richard Cranker, Elizabeth Gutierrez, John Howell, Lindsey Kimball, Steve Morey, Commissioner Sandra Murman Don Noble, Paul Orvosh, Yanina Rosario, and Roy Sweatman.

Board Members not in attendance

Michael Bach, Rick Bennett, Robert Coppersmith, Constance Daniels, Mireya Hernandez, Benjamin Hom, Randall King, Jasiel Legon, Earl Rahn, Susan Skiratko, and Sophia West.

Staff Present

John Flanagan, Juditte Dorcy, Jody Toner, Mimi Tran, Anna Munro, Christina Witt, Doug Tobin, Dan Schneckenburger, Fadhail Ibraheem, Michelle Schultz, and Tammy Stahlgren.

Board Counsel

Jennie Tarr

BOCC Liaison

Kenneth Jones

Other Present

N/A

The items are listed in the order of discussion.

▶ **Indicates Board Action**

Welcome and Roll Call

Chair Sean Butler welcomed and thanked the board members for participating.

Public Comments

There were none.

Action/Discussion Items

▶ **Action Item #1:** Grantee Sub-Grantee Agreement – Florida Department of Economic Opportunity.
(Refer to Page 2 of the May 28, 2020 Special Board of Directors Agenda Packet)

Mr. Flanagan presented the Grantee Sub-Grantee Agreement.

- ***A motion to approve the approve the grantee sub grantee agreement for the period July 1, 2020 through June 30, 2021 pending final approval by the chief elected official.***
 - **Motioned: Commissioner Sandra Murman**
 - **Seconded: Tom Aderhold**

- **The motion passed unanimously.**

The following discussion ensued.

Discussion about page 12 of the Grantee subgrantee Agreement
(Refer to Page 14 of the May 28, 2020 Special Board of Directors Agenda Packet)

14. Local Board Composition, Board Members Selection and Training

b. The Board, in consultation with the CLEO, must develop and implement clear processes and procedures for recruiting, vetting, and nominating Board members and documenting their qualifications in alignment with the requirements of WIOA, and compliant with all federal and state laws, policies, procedures, and rules.

A board member made a comment that the above seemed inconsistent with DOL finding number 8, which is that the **Chief Elected Official** must develop and implement clear process and procedures for recruiting board members and documenting their qualifications in alignment with the requirements of WIOA. During the discussion, it was explained that the Chief Elected Official does make the final decision and that section 14b is a baseline to mandate written requirements. There is a specific application process through which the county disseminates the openings and then the application process. CareerSource Tampa Bay can suggest or recommend members, but Chief Elected official has the final decision.

▶ Action Item #2: Regional Targeted Occupation List.
(Refer to Page 2 of the May 28, 2020 Special Board of Directors Agenda Packet)

Chad Kurerth presented the Regional Targeted Occupation list.

- **A motion to approve to add the 6 occupations that were highlighted green in the report.**
 - **Motioned: Tom Aderhold**
 - **Seconded: Commissioner Sandra Murman**

- **The motion passed unanimously.**

Adjournment

The meeting was adjourned at approximately 12:55 p.m.

Minutes prepared by Tammy Stahlgren, Administrative Services Coordinator.

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