

CareerSource Tampa Bay Minutes of Special Executive Committee Meeting

Date: April 30, 2020
Location: ZOOM Meeting

Call to Order

Chair Sean Butler called the meeting to order at 11:31 a.m. There was a quorum present with the following Executive Committee members participating.

Members in Attendance Via Zoom

Sean Butler, Benjamin Hom, Lindsey Kimball, Randall King, Commissioner Sandra Murman, Roy Sweatman, and Sophia West.

Not in Attendance:

N/A.

Staff Present

John Flanagan, Juditte Dorcy, Sheila Doyle, Jody Toner, Anna Munro, Doug Tobin, Mimi Tran, Christina Witt, Dan Schneckenburger, Chad Kunerth, Fadhail Ibraheem, and Tammy Stahlgren.

Board Counsel

Jennie Tarr.

BOCC Liaison/Representative

Kenneth Jones.

The items are listed in the order of discussion.

▶ **Indicates Committee Action**

□ **Indicates Action Needed**

Public Comments

There were none.

Information Items

Information Item #1 CSTB Workforce Operations Update
(Refer to the Special Executive Committee Agenda Packet of April 30, 2020)

Mr. Flanagan explained the purposed of this meeting is to give an update on our Operational Plans. He reviewed a PowerPoint Presentation (contained in the agenda packet) that gave an update on the DEO Reemployment Claims Dashboard. On the Dashboard, listed Total claims submitted 2,028,645, Confirmed Unique Claims Submitted 835,290, Claim Verification Queue 161,285, claims Processed 674,005, claimants paid 404,317, Paid to claimants \$553,555,251. He said it looks like that we are beginning to see some progress from DEO. They have been having issues with the online systems, Connects and the new PEGA application.

He gave a breakdown of claims by industry. No surprise it's accommodation and food service leading the claimant numbers. Food services, retail, admin support, waste management and remediation, healthcare, social assistance, arts, entertainment and recreation have had enormous layoffs, those are the significant drivers of traffic. Really any of your frontline customer facing positions are the ones you're seeing laid off in Hillsborough County.

Mr. Flanagan gave an overview of CSTB Phase 1 Reopening Plans. Regarding reopening, we are looking at phase one of our reopening plan with limited operations. We are looking at Tuesday, May 12, reopening for basic career services. We estimate the time spent in phase 1, to be between a month to two months. This will include our North Florida, Ruskin, and Plant City locations. We are opening at a 40% capacity in the resource room areas only. Services

are limited to RRA Claim assistance, and job search. In the future individual appointments for RA claim assistance will enter through PEGA DEO system once LWDB allows us to assist with direct entry.

- There was a request to send out the one-page Re-Opening Plan to the committee.

The Committee expressed concern over safety at the facility, overcrowding and maintaining social distancing. The building has been modified and procedures put in place to control the traffic. Press releases have sent out to the public clarifying what services we are providing. There will be a triage tent set up outside to prescreen customers. Mr. Flanagan explained that we are hiring additional armed security, and the Tampa Bay Police Department will be notified to be on alert.

Future Business

- Chairman Butler requested that an email be sent out to all the Board of Directors requesting volunteers to serve on a Nominating Committee to make recommendations for the Slate of Officers for PY 2020-2021.

Adjournment

The meeting was adjourned at approximately 11:53 a.m.

Minutes prepared by Tammy Stahlgren, Administrative Services Coordinator.