

## **CareerSource Tampa Bay Audit Meeting Minutes**

**Date:** September 11, 2019  
**Location:** Conference Call

### **Call to Order**

Sophia West called the meeting to order at 11:35 a.m. There was a quorum present with full Audit Committee participation.

### **Members in attendance**

Kenneth Jones, Commissioner Sandra Murman, Sophia West, with all members participating via phone.

### **Members not in attendance**

None

### **Staff Present**

John Flanagan, Sheila Doyle, and Anna Munro.

### **Guests**

None

### **Public Comments**

There were none

### **Welcome and Introductions**

There was a brief introduction and move to discussion items.

The items are listed in the order of discussion.

**Indicates Action Needed**

### **Action/Discussion Items**

#### **▶ Action Item #1 July 31, 2019 Audit Committee Meeting Minutes**

- A motion to approve the minutes of July 31, 2019 Committee Meeting.
- Motioned: Commissioner Sandra Murman
- Seconded: Ken Jones
- There was no further discussion. The motion carried.

#### **▶ Action Item #2 Approval of CPA Firm for Audit and Tax Services**

### **The Following ensued:**

Each committee member provided their score and a final score was tabulated. James Moore and Co. P.L ranked with the highest score as noted below. They possess the most

audit experience with workforce development boards, auditing a dozen workforce development boards in the State of Florida. In addition, they are the most cost effective.

Firm	Score
James Moore and Co., P.L	91.00
Watson Rice	90.00
Rivero, Gordimer & Company, P.A.	89.67
Grau & Associates	89.33

- A motion to approve James Moore as the CPA firm for audit and Tax Services.
- Motioned: Ken Jones
- Seconded: Commissioner Sandra Murman

There was no further discussion. The motion carried.

Audit Committee concurred to bring the recommendation of James Moore and Co., P.L. to the full board for vote.

### **Adjournment**

The meeting was adjourned at approximately 12:14 p.m.

Minutes prepared by: Tammy Stahlgren, Administrative Services Coordinator.