

**CareerSource Tampa Bay
Ad Hoc By-Laws Committee Meeting Minutes**

Date: August 27, 2019
Location: 4902 Eisenhower Blvd., Ste 250 Tampa FL.

Call to Order

Michael Bach called the meeting to order at 2:02 pm. There was a quorum present with the following Ad Hoc By-Laws Committee members participating.

Members in attendance

Tom Aderhold, Michael Bach, Dr. Ginger Clark (Via Phone), Don Noble and Roy Sweatman.

Members not in attendance

N/A.

Staff Present

John Flanagan and Tammy Stahlgren.

Board Liaison

Kenneth Jones.

Guests

None

Public Comments

There were none

Welcome and Introductions:

Mr. Bach welcomed and thanked the committee of their time.

Action Item: Approval of Minutes

▶ **August 1, 2019 Ad Hoc – By-Laws Committee Meeting Minutes**

- [A motion to approve the August 1, 2019 Ad Hoc By-Laws Committee Meeting Minutes.](#)
- [Motioned: Tom Aderhold](#)
- [Seconded: Don Noble](#)

- [There was no further discussion. The motion carried.](#)

Discussion Items:

Mr. Bach reviewed the By-Laws updating process with the committee, then he summarized Committee Structure suggestions:

- Merging the One-Stop committee and Workforce Solutions committee with the proposed name - Workforce Performance Committee.
- Merging the Audit and Finance committees.
- Add a sub-Audit Committee.
- Add a standing Youth Committee.
- Add a standing Compensation Committee.

Changes to the Current By-Laws

The Committee members received a copy of the current By-Laws, and a draft of By-Laws revisions generated by the county. All changes are in red typeface, and any existing language that is being changed or removed has a line strike through the text, new text is underlined, and item numbering or lettering changes are in blue typeface. Ken Jones led the discussion on proposed and additional changes to the current By-Laws. See attachment – By-Laws draft 8-24-19

There were lengthy discussions that occurred throughout the meeting as the committee reviewed the By-Laws. The draft By-Laws were displayed on a smart board and Ken Jones was editing the draft as the committee discussed the proposed changes.

Next Steps

Ken Jones will draft amendments to the By-Laws to reflect the Ad Hoc Committee's recommended changes. These amendments will be reviewed at a future meeting. The latest revisions will be included in the next Ad Hoc By-Laws Committee agenda for review before the next meeting.

Adjournment

The meeting was adjourned at approximately 3:54 p.m.

Minutes prepared by: Tammy Stahlgren, Administrative Services Coordinator.