



Employment Verification Form

I hereby authorize my employer to release the following information to CareerSource Tampa Bay and the Workforce Board of Hillsborough County.

Name: _____ Case #: _____ SSN (Last 4 Digits): _____

Employment Information:

Company Name: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Job Title: _____ Hourly Wage: \$00 Gross Weekly Wage: _____

Date of Hire: ___/___/___ Start date of employment: ___/___/___

Date of first paycheck: ___/___/___

Currently Working FT PT # of Hours per week _____ Seasonal

Pay Frequency: Daily Weekly BI-Weekly Monthly Other _____

Not Eligible for Benefits Eligible for: Medical Sick/Personal Leave Vacation

Currently Not Working:

On Sick Leave On Regular Leave FMLA On Leave of Absence On Suspension

Resigned/Quit on ___/___/___ Terminated on ___/___/___ Reason: _____

Employer's Representative Printed Name

Title

Employer's Representative Signature

___/___/___
Date

Or:

Hours verified:	week of _____	total weekly hours worked _____
(use Monday	week of _____	total weekly hours worked _____
to Sunday)	week of _____	total weekly hours worked _____
(must be	week of _____	total weekly hours worked _____
specific)	week of _____	total weekly hours worked _____
	week of _____	total weekly hours worked _____

Phone Verification completed by (Staff Name) Title

___/___/___
Date

Please fax/mail to: 1 (855) 503-2975
Verified through email and pay stub.

Method: <input type="checkbox"/> Phone <input type="checkbox"/>
Fax/ email

***PRIVACY ACT STATEMENT:** Pursuant to 42 U.S.C. 1320b-7 (a) (1) (Social Security Act) and 7 C.F.R. 273.6, disclosure of your social security number is **mandatory**. Social security numbers will be used by the Agency for program administration including verification purposes, distinguishing one individual from another, and for tracking and reporting purposes.

CareerSource Tampa Bay is an equal opportunity employer/program. Auxiliary aids and services are available upon Request to individuals with disabilities. All voice telephone numbers listed may be reached by persons using TTY/TDD equipment via the Florida Relay Service at 711.