

**CareerSource Tampa Bay/Hillsborough County**  
Audit Committee Meeting

Date: July 26, 2017, 11:30 a.m.  
Location: Tele-conference

**Call to Order**

Audit Chair Darren Veneri called the CareerSource Tampa Bay/Hillsborough County Audit Committee meeting to order at 11:30 a.m. There was a quorum present with the following Audit Committee members participating.

**Directors in Attendance**

Kenneth Jones, Commissioner Sandra Murman, Edward Peachey, Darren Veneri

**Staff Present**

Anna Munro, Mai Russell

**Action/Discussion Items**

**Action Item 1 – Approval of Minutes**

The minutes of March 10, 2017 Audit Committee meeting were presented for approval. There was no further discussion.

Motion: Commissioner Sandra Murman  
Second: Edward Peachey

*The minutes were approved as presented.*  
The motion carried.

**Action Item 2 – Engagement Letter**

A copy of the Audit Engagement Letter with Powell & Jones, CPAs was provided in the meeting packet. The engagement letter would serve as an agreement regarding the audit work to be done for fiscal year ended June 30, 2017.

Motion: Commissioner Sandra Murman  
Second: Kenneth Jones

*The Audit Committee approved executing the Audit Engagement Letter with Powell & Jones, CPAs.*  
The motion carried.

**Other Administrative Matters**

No item was brought forward for action.

**Public Comments**

There was none.

The meeting was adjourned at approximately 11:40 a.m.