Invitation to Negotiate
ITN # 18-0462

TARGETED SECTOR INITIATIVES (TSI):
TO PROMOTE CAREER LADDER, BUSINESS RETENTION & SKILLS UPGRADE TRAINING FOR EMPLOYED WORKERS

QUESTIONS AND ANSWERS

ITN Issued: August 9, 2018
Q&A Responses Posted: August 20, 2018
Additional Q&A Responses Posted: August 28, 2018

1. **Question**: I was looking over the policy and saw that it's for employers, I wanted to know if that also applied to self-employed?

   Answer: Please refer to Page 3 regarding the definition of an employed worker for the purposes of this program referenced below. The respondent must also meet the requirements of the Qualifications section of the ITN.

   Employed Worker - For the purposes of this program, an employed worker is defined as follows:
   - At least one employee of the applicant business working at least 37.5 hours per week and receives a W-2;
   - At least 18 years of age;
   - A citizen of the United States or a non-citizen whose status permits employment in the United States;
   - A Florida resident working at a physical location in Florida; and
   - Employed six months before the signature date of the application.

2. **Question**: If a training was paid for in 2017 or 2016 but it hasn't been completed yet, would we be eligible for the grant if we took the training this year? If the receipt is dated in 2017 or 2016?

   Answer: Please refer to the qualifications section, Item 9. Examples of disallowed costs for reimbursement include costs incurred prior to the date of the contract.

3. **Question**: I am trying to determine if in the Targeted Sectors section, the exception for apprenticeship training would apply to our animal apprenticeship program at the zoo?

Answer: Training must culminate in a certificate as defined on Page 2, Certificate. The apprenticeship certificate must meet this requirement to be considered for funding.

4. **Question**: Our training is in the Oracle/PeopleSoft ERP systems arena which 1 course that is a 4 day course can cost up to $4,200.00. Is the total max funding for an employee $3,000.00 or is the total max funding $3,000.00 for each course class?

   Answer: The maximum reimbursement for individual training costs is limited to $3,000 per trainee.

5. **Question**: There are multiple course is a subject series for Oracle/PeopleSoft. How many course can be funded for an employee?

   Answer: There is not a limit to the number of trainings or certificates per employee, provided the training meets the requirements defined in the ITN.

6. **Question:** Is the $26.00 per hour cap accurate?

   Answer: Yes

7. **Question**: If so, could a company apply for a small set of trainings for any employees that may fall in that window?

   Answer: Yes, provided the training meets the requirements as defined in the ITN.