

## CareerSource Tampa Bay Minutes of Finance Committee Meeting

**Date:** May 27, 2021  
**Location:** Zoom Meeting

### Call to Order

Chair Noble called the meeting to order at 9:00 a.m. There was a quorum present with the following Finance Committee members participating.

### Board Members in attendance

Elizabeth Gutierrez, Commissioner Kemp, Lindsey Kimball, Karen Koundourakis, and Don Noble.

### Board members not in attendance

Constance Daniels, Randall King, Ian Lieberman, Richard Padilla, and Nikita Patel.

### Staff Present

John Flanagan, Sheila Doyle, Michelle Zieziula, Anna Munro, Jody Toner, and Tammy Stahlgren.

### BOCC Liaison/Representative

Ken Jones.

### Others

The items are listed in the order of discussion.

- ▶ Indicates Committee Action
- Indicates Action Needed

### Pledge of Allegiance

The Pledge of Allegiance was led by Don Noble.

### Public Comments

There were none.

### Action/Discussion Items

#### ▶ Action Item 1 - Approval of Minutes:

April 29, 2021 Finance Committee Meeting Minutes

*(Refer to Pages 2-3 of the May 27, 2021 Finance Committee Agenda Packet)*

- A motion to approve the minutes of the April 29, 2021, Finance Committee Meeting.
  - Motioned: Lindsey Kimball
  - Seconded: Commissioner Kemp
- The motioned passed unanimously.

#### Action Item 2 – Audit and Tax Engagement Letter for Fiscal Year Ending June 30, 2021

*(Refer to Pages 4-19 of the May 27, 2021 Finance Committee Agenda Packet)*

- A motion to approve James Moore & Co., P.L. to provide audit and tax services for the fiscal year ending June 30, 2021.
  - Motioned: Commissioner Kemp
  - Seconded: Lindsey Kimball
- The motioned passed unanimously.

### Other Administrative Matters

None.

**Information Items**

Information Item #1: Expenditure Reports for the period ending April 30, 2021.  
*(Refer to Page 20-23 of the May 27, 2021, Finance Committee Agenda Packet)*  
No Discussion.

**Public Comments**

None.

**Adjournment**

The meeting was adjourned at approximately 9:07 a.m.  
Minutes submitted by Tammy Stahlgren, Administrative Services Coordinator.