

**CareerSource Tampa Bay**  
**Workforce Performance and Special Youth Development Committee Meeting Minutes**

Date: May 5, 2021  
Location: ZOOM Meeting

**Call to Order**

Chair Rick Bennett called the meeting to order at 9:02 a.m. There was a quorum present with the following Workforce Performance and Youth Development Committee members participating.

**Workforce Performance Committee Members in Attendance**

Tom Aderhold, Felicia Bell, Rick Bennett, Marcella Blanchett (representative for Mireya Hernandez), Stephanie Brown-Gilmore, John Howell, Steve Morey, Gil Schisler, and Jason Woody.

**Workforce Performance Committee Members Not in Attendance**

Richard Cranker.

**Youth Development Committee Members in Attendance**

Tom Aderhold, Dr. Vanity Barr-Little, Felicia Bell, Leerone Benjamin, Dr. Ginger Clark, John Howell, Geordie Hyland, Richard Padilla, Roy Sweatman, Jason Woody, and Ocea Wynn.

**Youth Development Committee Members not in attendance**

Scott Brooks, and Thayne Swenson.

**Staff**

Jody Toner, Anna Munro, Michelle Schultz, Michelle Zieziula, Christina Witt, Chad Kunerth, Kay Jefferson, Nicole Beverley, Don Shepherd, Doug Tobin, Anacelis Collazo, Melissa Carroll, and Tammy Stahlgren.

**BOCC Liaison**

Ken Jones.

**Others in attendance**

Shellonda Rucker - Dynamic Workforce Solutions, One Stop Operator.  
Paul Dunn - Dynamic Workforce Solutions, One Stop Operator.  
Nancy Brown - Division of Blind Services.

**Public Comments**

There were none.

**The agenda items are listed in the order of discussion.**

- ▶ Indicates Committee Action
- Indicates Action Needed

**Action Items**

▶ **Action Item #1 CSTB Strategic Plan – Workforce and Youth Development Committee Goals**  
(Refer to pages 2-8 of the May 5, 2021 Workforce Performance Committee Agenda Packet)

- A motion to approve changing the employer satisfaction survey scores goal from 25% to 15% for Priority 1, Goal 1.2, Objective 1.2.1.

- Motioned: Leerone Benjamin
- Seconded: Tom Aderhold
- The motion passed unanimously.
- A motion to approve the Workforce and Youth Development Committee Goals and Objectives for the 2021-2024 CSTB Strategic Plan.
  - Motioned: Tom Aderhold
  - Seconded: John Howell
- The motion passed unanimously.
- **It was recommended to contact the Department of Defense regarding the STEM initiative.**

*[Youth Committee Members were only participating on Action Item # 1 to review and approve the Workforce and Youth Development Committee Goals and Objectives for the Strategic Plan. After the vote and discussion, the members exclusive to the Youth Committee left the meeting].*

**► Action Item #2 Approval of Minutes – February 3, 2021 Workforce Performance Committee Meeting**

*(Refer to pages 9-23 of the May 5, 2021 Workforce Performance Committee Agenda Packet)*

- A motion to approve minutes from the February 3, 2021 Workforce Performance Committee Meeting.
  - Motioned: Tom Aderhold
  - Seconded: Steve Morey
- The motion passed unanimously.

**► Action Item #3 Waiver - Approval of Training Program**

*(Refer to pages 14-15 of the May 5, 2021 Workforce Performance Committee Agenda Packet)*

- A Motion to approve the training provider's (Access Computer Training, LLC & New Horizons of Tampa Bay) request for a waiver for a new training program addition outside of the application period to the committee.
  - Motioned: Jason Woody
  - Seconded: Steve Morey
- The motion passed unanimously.

**Information Items**

Information Item # 1 PY 2020-2021 Workforce Performance Strategic Goals update given by Anacelis Collazo

*(Refer to pages 16-27 of the May 5, 2021 Workforce Performance Committee Agenda Packet)*

Center Traffic numbers and call center numbers were reviewed. The Brandon Center location will be closing Friday, May 7, 2021. The new location is expected to open to the public on July 1, 2021.

No discussion occurred.

Information Item # 2 Training Program Updates given by Melissa Carroll  
(Refer to page 28 of the May 5, 2021, Workforce Performance Committee Agenda Packet)

No discussion occurred.

Information Item # 3 One Stop Operator update given by Shellonda Rucker  
(Refer to pages 29-30 of the May 5, 2021, Workforce Performance Committee Agenda Packet)

No discussion occurred.

Information Item # 4 Training Vendor Outcome Report PY 20-21 update given by Chad Kunerth  
(Refer to pages 31-34 of the May 5, 2021, Workforce Performance Committee Agenda Packet)

- 15 Training Programs – (19% of the total) Exceed all 3 Metrics
- 21 Training Programs – (27% of the total) Meet 2 Metrics
- 26 Training Programs – (33% of the total) Meet 1 Metric
- 16 Training Programs – (21% of the total) Are not Meeting any Metrics

Currently, due to COVID-19, there is a moratorium in place preventing removing providers based on their performance.

Information Item # 5 Wagner Peyser Demographic PY 20-21 update given by Nicole Beverley  
(Refer to pages 35-37 of the May 5, 2021, Workforce Performance Committee Agenda Packet)

During the period from July 2020 to March 2021 there was an increase throughout several demographic categories when compared to PY 19/20 demographics:

- Slight increase for the age groups:
  - 0-18 years old
  - 19-24 years old
- Slight increase for the education groups:
  - No high school diploma
  - Diploma/GED
    - There was a 5% increase of participants having a Diploma or GED
  - Masters
- Slight increase for race/ethnicity:
  - Hispanic 4%
  - Black 5%

No discussion occurred.

Information Item # 6 Summer Job Connection 2021 Update given by Christina Witt  
(Refer to pages 38-39 of the May 5, 2021, Workforce Performance Committee Agenda Packet)

There are currently 130 employers, offering 1,010 positions and 420 youth enrolled to date.

No discussion occurred.

Information Item # 7 JPI Update given by Anacelis Collazo  
(Refer to page 40 of the May 5, 2021, Workforce Performance Committee Agenda Packet)

No discussion occurred.

## **Reports- Industry Insights**

### Economic Development Insight given by Steve Morey

Coming out of the pandemic we're seeing some pent-up demand. Companies are starting to make decisions and they're calling us about the opportunity to relocate or expand into Tampa. Our numbers are down as far as expansion projects with existing Hillsborough County businesses, we believe that's just a lag and it will start to increase in the next couple of months.

We've had some real big wins including Suzuki and Signode. The Transit Packaging Division of Crown Holdings, Inc., is relocating its corporate headquarters to Tampa and that is a massive company and they're moving over 200 employees, their entire headquarters, from Chicago to Tampa.

### Educational Partners

No update provided.

### Other Industry Sectors given by Rick Bennett

We have seen a lot of growth in the insurance field over the past year, especially serving Medicare under 65.

The American Recovery Act that was passed by Congress and signed by the President to extend open enrollment for CA plans. Anyone who has been unemployed for any amount of time and has received help from somebody like CareerSource Tampa Bay, is now eligible for now is eligible for the best priced plans, no matter what their income level is. We need to encourage anyone who has been a CSTB client of any sort to take advantage of Health Insurance because it's almost free for a lot of people right now. The new administration is wanting to put some efficiencies in place to make sure that healthcare is attainable for everyone, and there's a good Cobra benefit that has not been a part of the health care industry.

## **Future Business**

None.

## **Adjournment**

The meeting was adjourned at 10:16 a.m.

Minutes prepared by Tammy Stahlgren, Administrative Services Coordinator.