

CareerSource Tampa Bay

Minutes of Special Executive Committee Meeting

Date: May 13, 2021
Location: ZOOM Meeting

Call to Order

Chair Ben Hom called the meeting to order at 2:01 p.m. There was a quorum present with the following Executive Committee members participating.

Members in Attendance Via Zoom

Tom Aderhold, Michael Bach, Rick Bennett, Sean Butler, Benjamin Hom, Lindsey Kimball, and Don Noble.

Not in Attendance

Commissioner Pat Kemp, Steve Morey, and Sophia West.

Staff Present

Barry Martin, Anna Munro, and Tammy Stahlgren.

Board Counsel

Mary Helen Farris

BOCC Liaison/Representative

Ken Jones

The items are listed in the order of discussion.

▶ **Indicates Committee Action**

☐ **Indicates Action Needed**

Public Comments

There were none.

Pledge of Allegiance

Don Noble led the Pledge of Allegiance.

Discussion Item

John Flanagan's Performance Evaluation Process - Presented by Barry Martin and Ben Hom

The purpose of this meeting was to inform the committee of the process of completing Mr. Flanagan's performance evaluation and compensation recommendations. The By-Laws state that the Executive Committee shall "review and recommend for Board approval the Director's performance evaluation and compensation process." (Article VII - Board Committees, Section 7.4 – Executive Committee Membership, Duties and Responsibilities, Paragraph B.)

Barry Martin explained that we are using the self-evaluation form that was used last year. We are asking committee members to complete the evaluation and return by Monday, May 24, 2021.

The following Discussion ensued:

Recommendation to outsource the performance evaluation to a third-party to design an evaluation template, tabulate the responses and present the findings to the Executive Committee.

Adjournment

The meeting was adjourned at approximately 2.28 p.m.

Minutes prepared by Tammy Stahlgren, Administrative Services Coordinator.